



HUD Requirements for Housing Counselors

May 31, 2017 • Salt Lake City, UT

Housing counselors play a vital role in ensuring their agency is compliant with HUD rules and regulations (CRF24 Part 214 and the 7610.1 Rev. 5 Handbook). This course provides an overview of HUD requirements and how housing counselors can easily achieve mastery through best practices.

Come explore how to ensure that your client files and the data that you enter into your client management system meet compliance standards.

The workshop will be conducted by Teresa Bardwell, RCAC

When: Wednesday, May 31, 2017 • 8:30am–4:30pm (Lunch is one hour and on your own)

Where: Palmer House • 999 SO Main St. • Salt Lake City, UT 84111

Questions?

For questions on registration, contact Mark Wiseman or Christie Marks at (916) 447-9832 ext. 1429 or by e-mail: registration@rcac.org.

For questions on content, please contact Judy Hunter at (916) 447-9832 x 1015 • jhunter@rcac.org

Register online at: <http://www.events.rcac.org/assnfe/ev.asp?ID=1048>



Presented by:



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May 31, 2017 Workshop Registration Form

Registration: There is a \$50 fee to attend this workshop. Please register early, as space is limited. Some scholarships may also be available. Please complete one form for each person attending or register online at: <http://www.events.rcac.org/assnfe/ev.asp?ID=1048>.

Fax registrations will receive an email notification within 72 hours. If you do not receive notification, please contact us at registration@rcac.org. NOTE: ALL NOTIFICATIONS REGARDING WORKSHOP CHANGES ARE MADE VIA EMAIL. Therefore, we request a valid e-mail address on your registration form. A valid email address is required for online workshops.

Special Needs: If you have special needs addressed by the Americans with Disabilities Act, please notify RCAC at (916) 477-9832 x 1009 at least three weeks prior to the workshop so that we may make accommodations for you.

I am requesting a scholarship (RCAC must receive your scholarship request no later than March 31, 2017):

Tuition: Yes No **Travel:** Yes No **Lodging:** Yes No

Counseling agency received HUD approval within the past year? Yes No HUD number: _____ Do you work in a rural area: Yes No

Do you counsel in an under-served area? Yes No

Name: _____ Agency: _____

Address: _____ City/State/Zip: _____

Phone: (_____) _____ E-mail: _____

Payment information:

Card Number: _____ Card Security Code: _____ Exp. date: _____

Name on card (please print): _____ Card holder phone number (_____) _____

Billing Address: _____ Billing City/State/Zip: _____

Please mail or fax your registration and payment to: RCAC Attn: Christie Marks • 3120 Freeboard Dr., Suite 201 • West Sacramento, CA 95691 • Fax: (916) 372-5636 • registration@rcac.org

OR register and pay online at: <http://www.events.rcac.org/assnfe/ev.asp?ID=1048>